



WHITE LAKE LIMITED PARTNERSHIP

General Partnership for the White Lake Resources Corporation

CAREER OPPORTUNITY

MANAGER - OPERATIONS & CONSTRUCTION

Due to growth and changes in our organization, the White Lake Limited Partnership is looking for a highly motivated and competent individual to fill the full-time position of Manager of Operations & Construction.

The White Lake Limited Partnership (WLLP) is owned by the Netmizaaggamig Nishnaabeg (NN), and managed by its general partner, White Lake Resources Corp., and has been mandated to develop, implement and manage business opportunities for the benefit of the Netmizaaggamig Nishnaabeg and its members. The organization is governed by a board of directors who are appointed by the First Nation Council and are comprised entirely of NN First Nation members.

White Lake LP delivers numerous business lines including contract labour for area mines, waste management contracting, heavy equipment rentals and operations/trucking, and civil and general contracting.

The position reports to the COO, and ultimately to the CEO, and is generally responsible for leading and managing the day-to-day operations of WLLP including operation and maintenance of our lands and buildings, construction projects, waste management, and heavy equipment and trucking operations – this will include policy enforcement, job planning, estimating, purchasing, asset management (maintaining our building and equipment to maximize their service life), customer liaison and job monitoring, quality control and issues management.

This is a management but not an office position – the Manager must be prepared to be hands-on and attend regularly to monitor, supervise and support our various work sites and operations as required.

This position is based in Mobert, Ontario, but will involve travel around the surrounding area to job sites, and such applicants must reside/agree to reside in the immediate area. A service vehicle will be provided for work-related travel and assistance with housing may be available.

DUTIES:

- Provide general oversight and supervision to all departmental workers, including structuring and planning of work, training & coaching, reviewing and approve time sheets, undertaking disciplinary actions in conjunction with the Director of Corporate Services & Human Resources
- Support business development and sales activities including identification and evaluation of opportunities, development of proposals, negotiation of joint venture agreements, purchase orders and contracts



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- Identify, evaluate and plan the expansion of the capacity of WLLP to self-perform various construction works and generally reduce reliance on subcontracting and joint venture agreements when viable
- Participate as a member of various project teams and joint venture management committees, as a member or resource/technical advisor, as determined by the CEO
- Provide oversight and project management and coordination of all projects, contracts
- Attend at various job, construction sites to lead and manage site issues and ensure quality control of work and compliance with terms of contracts, purchase orders
- Assist in the development and management of departmental budgets
- Lead and manage all purchasing and tendering processes within WLLP policies
- Plan and manage inventory and tracking systems for materials and equipment
- Provide care and maintenance of all WLLP assets including lands, buildings, vehicles, equipment, including preventative maintenance, repairs and replacement, general property management, as required
- Ensure all operations are carried on in an appropriate, cost-effective way
- Monitor and improve operational management systems, processes and best practices
- Working closely with the health and safety manager, ensure safe practices and competencies on all job sites
- Ensure compliance of operations and projects with applicable laws and regulations (e.g. labour, environmental, etc.)
- Participate in regular skills training and professional development in order to optimize performance
- Prepare an annual workplan and key performance indicators for the approval of the COO
- Prepare monthly and other departmental activity reports for submission to the COO and the Board of Directors
- Attend meetings of management, board, other stakeholders as requested by the COO
- Liaise and coordinate with external technical services organizations on project planning and execution matters (e.g. Nokiiwin)
- Maintain positive relationships with internal and external stakeholders, partners, suppliers, etc.

QUALIFICATIONS:

- 10+ years of supervisory and/or management experience in operations, construction, property management or a related field;
- Post-secondary training in the construction trades, civil engineer, or like fields;
- Working knowledge of project management principles and techniques;
- Working knowledge of construction planning and estimating
- Working knowledge of quality control and management
- Preventative maintenance
- Strong interpersonal and public relations skills and ability to work positively and consistently with a wide range of customers, employees and stakeholders



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- Strong organizations skills
- Working knowledge of construction and related laws and regulations
- Working knowledge of CVOR regulations and management and ability to qualify for a CVOR (a must);
- Experience working with Aboriginal communities, organizations, and comfort and knowledge of unique processes and protocols therein;
- Working knowledge of email and typical office software including MS Excel;
- Working knowledge of pertinent federal, provincial and local laws, codes, and regulations;
- Ability to use good judgement in respecting confidentially;
- Ability to identify and respond to sensitive community and organizational issues, concerns and needs to prospects;
- Ability to communicate and prepare clear concise operational reports, both orally and in writing;
- Ability to work irregular working hours as required by operations and projects;
- Entrepreneurial and creative spirit
- Self-motivated and driven to achieve goals
- Valid driver's licence and access to a reliable vehicle.

Compensation is commensurate on qualifications and experience and includes a benefit plan and access to a company service vehicle for business.

TO APPLY:

Interested persons should submit a resume along with a cover letter explaining how your qualifications meet or exceed the needs of the position; please also provide a minimum of three employment-related references.

Please submit to:

Lana Lawrence
Director of Corporate Services and Human Resources, Interim COO
White Lake Resources Corp.,
General Partner for the White Lake Limited Partnership
Moberg On, P0M2J0

Email: opsdirector@whitelakelp.ca

Deadline for applications is: This position is open until filled

As a proud, First Nation-owned company, applications from Netmizaaggamig Nishnaabeg members are always strongly encouraged.

Applications must be clearly marked: Competition: Manager - Operations & Construction